



Clerk's report to the Plaistow and Ifold Full Council Meeting dated 15th April 2026

6. PROW Matters: The Clerk contacted the PROW Officer D Hobden regarding the brainstorming initiative to make general enquires as to improving footpath/cycleway/bridleway connections between settlements but no response has been received despite a reminder. WSCC Janet Duncton's help with this matter to facilitate arranging a meeting with the PROW Office and the Parish Council would be a way forward.

7. Planning

2. Neighbourhood Plan>

See notes of the meeting held on teams on 9th April 2026.

Matters for approval:

Policy FR1-

Separate out Waste and Flood risk Policies and refer to design code for Flood Risk Policy and background paper to strengthen need for Grampian in the waste water Policy.

Policy H2 and H3

Discuss amalgamating H2 & H3 as design code separates out areas characteristics sufficient to reference.

AIMS in NP

Make clear however the difference between Policies and Aims.

Chapter 5.Policy EE3

Remove this Policy.

3. CDC Call for sites

Email received 20th March 2026

Dear Consultee

Chichester Local Plan Area Call for Sites – Tell us about land that could be used for development in the future

Chichester District Council is carrying out a new Land Availability Assessment (LAA).

This study looks for land that could be suitable for future housing, business development or other uses. It will replace the Housing and Employment Land Availability Assessment (HELAA) from 2021.

The LAA will help the Council:

- Understand the availability of land for future housing, employment and other development.
- Develop options for future planning policy preparation.

To do this, the Council is:

1. Inviting people to submit new sites for any type of development, and
2. Asking for previously submitted sites (such as those in the HELAA) to be resubmitted to confirm they are still available and to ensure information is up to date.

Where and what kind of sites are needed?

- Sites must be **within Chichester District**, but **not** within the South Downs National Park.
- Sites must be **suitable** and **available** for the proposed use.

You can submit:

- Housing sites (all types, including affordable, market, custom and self-build, specialist housing, student accommodation, gypsy and traveller or travelling show people sites) that could deliver **five or more homes**.
- Economic sites (all types, including office, leisure, retail, research and development, industrial, logistics, data centres, public and community uses, horticulture) that are **0.25 ha or larger**, or provide **500m² or more floorspace**.
- Mixed Use sites.
- Any **other type of development**, with **no minimum size**. This can include uses such as renewable energy, local green space, landscape gaps or any other uses that might meet the needs of the local area.

How to submit a site - Anyone can submit a site.

2. Please submit information about the site on our online consultation portal. You can find more information and a link to the portal at www.chichester.gov.uk/laa. You will be asked to draw or upload the site boundary and provide information including ownership, current and proposed use and any known constraints. We will contact you if we need further information to assess your site.
3. If you submitted a site in a previous Call for Sites, HELAA, through representations on policy documents or directly to the Policy team, please **submit it again** so the Council knows it is still available.
 - Include the old HELAA reference number if you have it.
 - If the Council does not hear from you, it will be assumed that the site is no longer available.
4. If you are unable to use the online portal please contact planningpolicy@chichester.gov.uk to discuss alternative ways to tell us about your site. Please note that submitting online is preferred and will make the assessment process faster and ensure accuracy.
5. Sites must be submitted by 5pm on Friday 15th May 2026.

What happens next? -The information you provide will be used to prepare the LAA. Sites will be assessed to see if they are suitable, available and deliverable. Once complete, the LAA will be published on the Council's website and updated regularly.

The last HELAA can be viewed here:

<https://www.chichester.gov.uk/article/29759/Housing-and-Economic-Land-Availability-Assessment>

Important note - The LAA is **not a policy document**. A site being included in the LAA **does not** mean:

- It will be allocated for development, or
- It will receive planning permission in the future.

Data Protection Act 2018 and General Data Protection Regulations

Submitted information will be used by Chichester District Council to inform the LAA and any subsequent development plan documents. As a report on the LAA will be published on the Council's website submissions cannot be treated in confidence. By submitting a site, you accept that the information within it will be in the public domain. The Council will not however publish personal information such as telephone numbers, e-mail addresses or private addresses. Further information about how your data is stored and used is available in the Council's [Planning Policy Privacy Notice](#).

Yours sincerely - Claire Potts-Planning Policy Team Manager - Chichester District Council

9. Tennis Court Land Lease.

A signed lease between the Youth Club and the Luttmann Johnson family is not available. A search of the land registry confirms the lease is to express 30 years from 10th February 1997. The youth Club have written informally to the family ahead of a solicitor's letter under S 26 to renew the lease.

A quote of £950 net has been obtained for a S26 letter to be sent to the family. A second quote has been applied for.